

HVAC Request for After Hours Service

**TO: WALNUT CREEK CENTER
PROPERTY MANAGER**

**RE: AFTER-HOURS HEATING, AIR CONDITIONING
& VENTILATION**

It is understood Walnut Creek Center can provide After-Hours Heating/Air Conditioning and the cost is presently charged at **\$125.00 per hour (with a 4-hour minimum)**. This request must be approved by an authorized representative of the company and notification to the Property Manager by Friday noon for weekend or Monday holiday service.

We are requesting this service for the following date(s) and time(s):

DATE(S): _____

TIME(S): _____

LOCATION/ SUITE: _____

ACKNOWLEDGED & AGREED:

TENANT NAME: _____

BY: _____

ITS: _____

DATE: _____

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