

# Two Walnut Creek Center

## Tenant Order Form

Welcome to your new office at Two Walnut Creek Center. As a tenant in this office building, your company name and suite number will appear in four locations. Those locations are: (i) on the wall directory that is specific to your floor; (ii) on the electronic lobby directory in the first floor lobby of One Walnut Creek Center; (iii) on the electronic wall directory in the first floor lobby of Two Walnut Creek Center; and (iv) on a plaque located next to your entry door.

In the spaces below, please provide the information requested. Shown is a typical layout and a note of any restrictions involving that sign type.

Please type the requested information. Your listing will appear exactly as typed.

### Individual Floor Directory / Two Walnut Creek Center

Notes: Copy is set in upper and lower case characters. Names are listed alphabetically. Only the tenant name and suite number are permitted. One line per tenant; note limited line length.

Typical Layout:

**AsTech Financial.....230<**  
**California Group Services.....225<**  
**Newmark Knight Frank.....235<**  
**Hugh Gee & Co., Inc.....200>**  
**Potlatch Corporation.....220>**

Tenant Name

Suite Number/Arrow Direction

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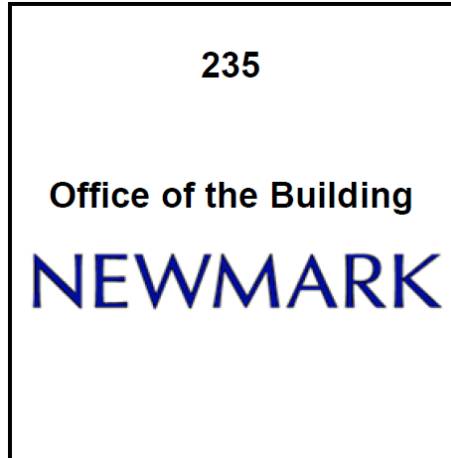




Tenant Plaque / Two Walnut Creek Center

Notes: Copy is set in upper & lower case characters. Logos are allowed for all or part of a tenant name. If the plaque copy includes a logo, then this must be submitted in an Illustrator (AI) or EPS format and emailed.

Typical Layout:



Suite Number

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Tenant Name / Logo

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Subcopy

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Signature By

Phone Number

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